

**North Carolina Department of Administration
Facility Management Division**

Organization

Facility Management Division is organized into five functional areas. The primary manager in each functional area reports to the Division Director:

1. Administration/Operations: Director's Office, Elevator Inspection, Engineering Services, Fire Inspection, Moving Crew, Pest Inspection, Safety Office, Sign Shop, Warehouse Operations, Waste Management, and Work Control.

S. Tony Jordan Jr., Facility Management Division Director

- Sid Chambers, Facility Maintenance Manager II, Assistant Division Director

Jim Broadwell, Maintenance Mechanic IV, Elevator Inspector
Jorge Aviles, Construction Renovation Technician I, Engineering Services

Work Control

Sonya Hackett, Processing Assistant IV
Vicky Welch, Processing Assistant IV

- Jennifer Norton, Administrative Officer I, Office Manager and Permit Coordinator

Melvin Plummer, Warehouse Manager II, Warehouse Manager

James Kelly, Pest Exterminator, Pest Inspector
Richard Limehouse, Warehouse Storeroom Manager

Steve Watson, Administrative Assistant II, Safety Officer
Ricky Edwards, Fire Prevention Inspector

2. Building Services: In-house janitorial staff and janitorial contract administration.

Vacant, Housekeeping Services Manager, Building Services Manager

- Kenneth Grissom, Administrative Assistant II, Contract Management

Lewis Cotten, Housekeeping Supervisor III, In-House Night Building Service
Joyce McCoy, Housekeeping Supervisor II, Contract Inspector
Wanda Merritt, Housekeeping Supervisor II, Contract Inspector
Magalene Watson, Housekeeping Supervisor II, Contract Inspector

3. Building Systems: Central Chiller Plants 1 and 2, Central Heat Plant, Electrical Shop, Filter Shop, HVAC Shop, Plumbing Shop, Preventive Maintenance Shop, Security Systems, and Welding Shop. Zonal maintenance shops located at Blue Ridge Road and Garner Road.

Phillip Edwards, Plant Maintenance Supervisor III

- Ricky Taylor, Plant Maintenance Supervisor II, Blue Ridge Road and Garner Road Shops

Damon Norton, Plant Maintenance Supervisor, Blue Ridge Road Shop

Nick Daunais, Plant Maintenance Supervisor, Garner Road Shop

- Todd Thomas, Plant Maintenance Supervisor II, Preventive Maintenance and Electrical Shops

Willie Ward, Electrical Supervisor II, Electrical Shop

Lewis Morris, Electronics Technician II, Security Systems

Lee Freeman, Plant Maintenance Supervisor III

- Larry Smith, Plant Maintenance Supervisor II, Plumbing Shop and Central Steam Plant

David Brewer, Plumbing Shop Supervisor, Plumbing Shop

Francis Allen, Steam Plant Supervisor II, Central Heat Plant Supervisor

- Andy Parker, HVAC Supervisor II, Filter, HVAC, and Welding Shops Supervisor

4. Construction Services: Carpentry Shop, Cabinet Shop, and Roof Maintenance Section.

Eugene Scarboro, Construction Services Manager

- Patrick Lennon, Carpentry Supervisor I, Cabinet Shop Supervisor
- Gary White, Carpentry Supervisor I, Construction and Renovation Section Supervisor
- Kevin Soltwedel, Carpentry Supervisor I, Carpentry and Roof Maintenance Section Supervisor

5. Landscape Services: 850 acres of landscaped grounds, greenhouses, and 8,814 parking spaces.

Ricky Terry, Grounds Superintendent II, Landscape Services Manager

- Gerald Adams, Grounds Supervisor, Governor's Mansion
- Matt Miller, Grounds Supervisor II, General Services